

The Day Camp At Plum Creek

Job Description: Summer Support Staff

Function:

Summer Support Staff function as “behind the scenes” workers to prepare for camp activities. Their efforts do not directly involve interaction with campers and counselors. This is an unpaid position.

Requirements:

- Minimum 13 years old by the end of the summer, or entering their eighth grade year of middle school. (Rare exceptions are made to this requirement.)
- Interest in serving Jesus Christ – a committed Christian involved in on-going spiritual growth.
- Desire to see the summer as a ministry of outreach and nurturing of children.
- Cooperative – ability to politely communicate and relate to others.
- Mature – ability to accept the instruction of others and to complete tasks in a timely manner as directed.
- Good health and physical condition suited to outdoor environment.
- Skills or experiences that enhance the camping program.
- School “Working Papers” (Vacation Employment Certificate).

Supervision:

Summer Support Staff is responsible to the appropriate staff person to whom they are assigned under the overall supervision of the Day Camp Director.

Responsibilities:

1. Kitchen duties (serving meals and cleanup).
2. Preparing snacks.
3. Preparing supplies for games.
4. Preparing and distributing water.
5. Decorating for special events.
6. Cleaning public areas (pavilion, fellowship hall, church hallways, & camp grounds).
7. Exhibit a servant attitude toward Christ, campers, parents, and other staff members.
8. Attend the general staff training sessions (Curriculum, CPR, First Aid, Bible Study, & Daily Schedule, but not the Adventure Course sessions) and work at least one full Day Camp week during the summer.